



# CR BOOSTERS

Columbia River High School, 800 NW 99<sup>th</sup> Street, Vancouver, WA 98665 (360-313-3900)

## DEPOSIT FORM

**Always have two CR Boosters members count the funds per non-profit and insurance requirements.**

\*\*\*Drop deposit with form into CR Boosters safe in CRHS mailroom (checked weekly) or give directly to Treasurer.\*\*\*

**IMPORTANT: Only one DEPOSIT FORM per event/activity/service.**

For example, DO NOT COMBINE Membership Deposit with Concessions Deposit or submit multiple deposits for one fundraiser.

Date: \_\_\_\_\_ Group/Club/Sport: \_\_\_\_\_  
Event/Activity/Service and Details: \_\_\_\_\_

### CASHBOX INFO: (DO NOT DEPOSIT CASHBOX FUNDS)

Cashbox *STARTING* Funds \$ \_\_\_\_\_ Initial \_\_\_\_\_  
Cashbox *CLOSING* Funds \$ \_\_\_\_\_ Initial \_\_\_\_\_  
(These need to be the same amount, so the next group has starting funds!)

### SQUARE SALES INFO (for Treasurer use):

+Square Sales (GROSS) \_\_\_\_\_  
-Square Expenses \_\_\_\_\_  
TOTAL Square Sales (NET) \_\_\_\_\_  
Concessions Commission (40%) \_\_\_\_\_ (Min.\$50)

CHECKS (list OR attach copies of checks) PAYABLE TO CR BOOSTERS			
Item	Print Name on Check	Check #	Amount
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
CHECKS 1-20 (above) TOTAL			
CHECKS 2 <sup>nd</sup> page (attach) TOTAL - # of items _____			

CASH (don't forget to REMOVE cashbox starting funds)		
Denomination	Quantity	Amount
		(# bills x \$ value)
<b>BILLS</b>		
\$100	x	
\$50	x	
\$20	x	
\$10	x	
\$5	x	
\$2	x	
\$1	x	
<b>SUBTOTAL (Bills)</b>		
<b>COINS</b>		
	x	
Dollar Coins (\$1)	x	
Half Dollars (\$.50)	x	
\$.25 (Quarters)	x	
\$.10 (Dimes)	x	
\$.05 (Nickels)	x	
\$.01 (Pennies)	x	
<b>SUBTOTAL (Coins)</b>		
<b>CASH TOTAL (Bills/Coins)</b>		

**TOTAL DEPOSIT (Checks & Cash) \$ \_\_\_\_\_**

### FUNDS COLLECTED AND COUNTED BY:

Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

**FOR CR BOOSTERS TREASURER USE ONLY:**  Entered into MoneyMinder Initials: \_\_\_\_\_ Date Deposited: \_\_\_\_\_ 